



By-
Laws

By- Laws—Table of Contents

Article- 1: Name	1
Article- 2: Objectives	1
Article- 3: Membership	1
Section 1: General	1
Section 2: Admission.....	1
Section 3: Regular Member.....	1
Section 4: Honorary Membership	1
Section 5: Voting Rights	1
Section 6: Termination of Membership.....	1
Section 7: Resignation.....	1
Section 8: Reinstatement.....	2
Section 9: Transfer of Membership.....	2
Article- 4: Meetings.....	2
Section 1: Captains Meetings	2
Section 2: Seasonal Meeting.....	2
Section 3: Notification	2
Section 4: Proxies.....	2
Section 5: Quorum	2
Section 6: Voting.....	2
Article- 5: Board of Directors	2
Section 1: General Powers	2
Section 2: Membership	2
Section 3: Meetings.....	2
Section 4: Special Meetings.....	2, 3
Section 5: Quorum	3
Section 6: Recording Secretary.....	3
Section 7: Committees	3
Section 8: Compensation	3
Section 9: Informal Action.....	3
Article- 6: Officers.....	3
Section 1: Officers	3
Section 2: Elections.....	3
Section 3: Tenures	3
Section 4: Removal.....	3, 4
Section 5: Vacancies	4
Section 6: President	4
Section 7: Secretary	4
Section 8: Treasurer.....	4
Article- 7: Fees	5
Article- 8: Contracts.....	5
Article- 9: Appropriations.....	5
Article- 10: Checks and Deposits.....	5, 6
Article- 11: Certificates of Membership.....	6
Article- 12: Amendments, Rules, & Regulations.....	6
Article- 13: Policy	6

Article-1 Name

Section 1:
The name of the organization shall be: Charles County Dart Association.

Section 2:
Whenever the initials C.C.D.A. are used in these By-Laws they shall mean Charles County Dart Association.

Article-2 Objectives

The objectives of the C.C.D.A. shall be to promote the sport of darts, coordinate the functions and activities of darts, sanction league play according to the rules in effect, sponsor competitive darts, and to establish friendly relationships with similar organizations as C.C.D.A.

Article-3 Membership

Section 1: General
Membership is open to anyone who evidences interest in darts as a sport.

Section 2: Admission
Members shall be admitted upon payment of all fees and dues as may be required by these By-Laws, by the Rules of Play, and by the Board of Directors. All members are subject to approval by the Board of Directors.

Section 3: Regular Member
Regular membership constitutes full membership in the C.C.D.A. and entitles such members to participate in any events sponsored by the C.C.D.A., subject to the rules of participation in such events and the provisions of these By-Laws.

Section 4: Honorary Membership
Honorary membership constitutes full membership in the C.C.D.A. and entitles such members to participate in any events sponsored by the C.C.D.A. subject to the rules of participation in such events and the provisions of these By-Laws. Honorary member may only be appointed by the Board of Directors.

Section 5: Voting Rights
Regular member or honorary member: Each regular or honorary member shall be entitled to vote on each matter that may be submitted to the general vote of membership.

Section 6: Termination of Membership
The Board of Directors, by majority of the total members of the Board of Directors, may suspend or terminate a member for due cause after an appropriate hearing. Membership may also be terminated upon default in payment of any and all dues determined by the Board of Directors. In addition the President of the C.C.D.A. may suspend any member for due cause. The member so suspended has the right to file an appeal of such suspension to the Board of Directors within fifteen (15) days. The Board of Directors will take action within fifteen (15) days of receipt of the appeal. In all cases involving the suspension or termination of a member, the member who shall be involved has the right to speak on his/her behalf at all meetings where his/her case shall be brought before the Board and shall be given at least five (5) days notice of such a meeting, of the purposes of the meeting and the charges which constitute the grounds of his/her suspension or termination of membership.

Section 7: Resignation
Any member may resign by filing a written resignation with the President. Such resignation shall not relieve the member so resigning of the obligation to pay any fees, dues, other assessments theretofore accrued and unpaid.

Section 8: Reinstatement

Upon written request to the Board, a suspended or terminated member may seek reinstatement to the C.C.D.A. A two-thirds vote of the Board of Directors shall be required to reinstate such former members, upon such terms as the Board of Directors may require. However, in no case shall a former be reinstated until he/she has paid any financial obligations that may have been due to the C.C.D.A. during the former membership. Where the original cause of a member's termination lay in conduct that deemed prejudicial order, discipline or the ideals of good sportsmanship, his/her termination shall be at least one year.

Section 9: Transfer of Membership

Membership in the C.C.D.A. is non-transferable and non-assignable.

Article-4 Meetings

Section 1: Captains Meetings

Meetings of the team captains shall be held at least two times each calendar year for transactions of such business as may come before the meeting.

Section 2: Seasonal Meeting

A meeting of the team captains should be scheduled during each league season.

Section 3: Notification

The Board must announce the time and place for all team captains meetings within ten (10) days of such meeting. However, this provision may be waived in the case of an emergency or a special meeting.

Section 4: Proxies

If a team captain is unable to attend, an authorized representative from his/her team must represent him/her at such meeting. Such team representative may participate and exercise the right to vote to the same extent as if the team captain were present. No one person may represent more than one team.

Section 5: Quorum

The number of team captains/representatives equal to one-third (1/3) of teams registered at the time of the meeting shall constitute a quorum. If a quorum is not present at a meeting, the President or a majority of the team captains present may adjourn the meeting.

Section 6: Voting

A majority of the votes cast by the team captains or representatives present shall be necessary for the adoption of any resolution presented for a vote.

Article-5 Board of Directors

Section 1: General Powers

The affairs of the C.C.D.A. shall be managed by its Board of Directors.

Section 2: Membership

The Board of Directors shall be composed of the President, the Treasurer, the Secretary/Secretaries, and one designated representative from each sponsor.

Section 3: Meetings

The Board must meet at least once prior to the start of each season and at the end of the shooting season.

Section 4: Special Meetings

Special meetings of the Board of Directors may be called by or at the request of the

President, or any three (3) Directors. The person or persons authorized to call a special meeting of the Board shall set the time and place of the meeting, providing such time and place be reasonable as circumstances permit. Notice of any special meetings of the Board shall be given at least three (3) days in advance.

Section 5: Quorum

A majority of the Board of Directors (voting members only) shall constitute a quorum, but if less than a majority of the Directors are present, a majority of the Directors present may adjourn the meeting from time to time without notice. The act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board unless the act is a greater number is required by law or by these By-Laws.

Section 6: Recording Secretary

The President shall appoint a person (who shall not be a member of the Board) to be its Recording Secretary. The Recording Secretary will take the minutes of all meetings and record them.

Section 7: Committees

The Board may, from time to time, appoint such committees as they shall deem necessary, providing always that:

- 1: Such committees may include both voting and non-voting members of the Board plus other persons who may be C.C.D.A. members, but not necessarily a member of the Board.
- 2: The Chairperson of each committee shall appoint, with the concurrence of the Board, the members of each committee, provided that any Director may at any time challenge the composition of any committee and demand a vote on a committee's membership.

Section 8: Compensation

Members of the Board shall not receive any stated salaries for their services, nor shall any expenses incurred by their attendance at any meeting be reimbursed or paid for in any manner whatsoever.

Section 9: Informal Action

Any action requires by law to be taken at a meeting of Directors, or any action which may be taken at a meeting of Directors may be taken without meeting, if consent in writing, setting forth the action so taken, shall be signed by all of the Directors.

Article-6 Officers

Section 1: Officers

The officers of the C.C.D.A. shall be the President, the Secretary/Secretaries, and the Treasurer. The Board of Directors may from time to time elect or appoint as it may deem desirable, such officers to have the authority to perform the duties prescribed.

Section 2: Elections

The officers of the C.C.D.A. shall be elected by the Board of Directors at regular meetings at the end of the winter or summer season. A majority vote of the total members of the Board shall be necessary for the election to office.

Section 3: Tenures

The regular term of office shall be for one year. Each officer shall hold office until his/her successor has been duly elected and has qualified.

Section 4: Removal

Any officer of the C.C.D.A. may be removed by the Board of Directors whenever in its

judgment the best interest of C.C.D.A. would be served thereby, but such removal shall be without prejudice to any emoluments or compensation he/she may have accrued up to the time of removal.

Section 5: Vacancies

A vacancy in any office because of death, resignation, removal, disqualification, or otherwise may be filled by the President for the unexpired portion of the term. Whenever a vacancy occurs in the office of the President, the Board of Directors shall meet to elect a successor.

Section 6: President

The President shall be the principle executive and administrative officer of the C.C.D.A. and shall in general supervise and control all of the business and affairs of the Association. He/she shall preside at the meetings of the team captains and of the Board of Directors. His/her signature shall be one of the two valid signatures on both checking and savings accounts. He/she may sign any contract or other instrument which the Board has authorized to be executed except in cases where the signing and execution thereof shall be expressly delegated by the Board or by these By-Laws to some other officer or agent of the C.C.D.A.. He/she shall have general supervision of the C.C.D.A., dart leagues, prepare and submit for approval of the Board the schedules of play, and in general perform all and any duties which may be necessary to carry out the purpose of this Association. He/she shall have authority to delegate to the other officers of the Association any duties which may be required in the execution of his/her office. Whenever a vacancy occurs in any of the other officer's position, he/she may perform or delegate any such duties or powers which that office may have possessed, until such time as the vacant position is filled.

Section 7: Secretary

The secretary will handle the correspondence of the C.C.D.A., maintain a file of all literature put out by the Association, maintain a record of all C.C.D.A. sponsored activities, be responsible for the completion and reporting of weekly results, and may perform with the authority of the President, publish announcements of special tournaments being held by sponsoring establishments provided such tournaments do not conflict with C.C.D.A. league play or other events. The secretary with the President shall maintain a file of the current C.C.D.A. membership. He/she shall be the custodian of the Association documents and records. He/she shall perform any duties which the President may from time to time delegate or assign to him/her in the execution of the office of President. On an interim basis he/she shall perform duties and have the power of the President, when a vacancy occurs in that office until the next meeting of the Board of Directors. He/she shall receive compensation for his/her services in the manner and in the amount which the Board may deem proper and appropriate.

Section 8: Treasurer

The Treasurer will have custody of all C.C.D.A. funds and shall promptly deposit all moneys received. The Treasurer shall be responsible for the collection of fees due to the C.C.D.A. He/She shall on a quarterly basis submit a Treasurer's report to the President. Quarterly reports to be submitted in January, April, July and October. The Treasurer's signature shall be on all checks. He/She shall submit a monthly report to the President, as directed. The Treasurer, at the direction of the Board, shall submit the books for an annual audit at the end of each calendar year. The Treasurer shall not withdraw funds without authorization of the President. The Treasurer shall perform any duties which the President may from time to time delegate or assign to him, in the execution of his/her office. He/She shall receive compensation for his/her services in the manner and in the amount which the Board may deem proper and appropriate.

Article-7 Fees

Section 1:
Membership fees, sponsor fees, tournament fees, and all other fees shall be established by the Board of Directors.

Section 2:
Seasonal shooting fee will be established by the Board before each season.

Section 3:
Sponsor's fees shall be paid before each season of league play.

Article-8 Contracts

Section 1:
The Board shall have authority to enter into contracts and agreements in the name of the C.C.D.A.

Section 2:
The Board may authorize any officer or agent of the C.C.D.A. in addition to the officer so authorized by these By-Laws to enter into contract or execute and deliver any instruments in the name of C.C.D.A.

Article-9 Appropriations

Section 1:
Authorization for appropriations of funds for the general and ordinary expenditures of the C.C.D.A. (postage, printing, supplies, trophies, etc.) need not a specific resolution of the Board for each and every expenditure, but may be ratified by one general resolution of the Board.

Section 2:
Rare or extraordinary expenditures must be specifically approved by the Board, and in these cases funds may not be expended in the name of C.C.D.A. without prior appropriations by the Board.

Section 3:
Any member is to be reimbursed for all valid and legitimate expenses incurred in the name of C.C.D.A.

Article-10 Checks and Deposits

Section 1:
All checks, drafts, or orders for payment of money, notes or other evidences of indebtedness issued in the name of C.C.D.A. shall be signed by such officer or agent of C.C.D.A. and in such manner as shall from time to time be determined by resolution of the Board. In the absence of such determination by the Board, such instruments shall be signed by the President.

Section 2:
The Board shall immediately after election of the C.C.D.A. officer, pass a resolution stating by name and position those two (2) individuals whose signatures are valid on both the checking and savings account. The Treasurer shall deposit a copy of this resolution with all and any depositories of C.C.D.A. funds.

Section 3:
All funds of the C.C.D.A. shall be deposited from time to time to the credit of C.C.D.A. in such banks, trust companies or other depositories as the President may select, subject to the approval or disapproval of the Board of Directors.

Section 4:

The fiscal year of C.C.D.A. shall begin on January 1 and end December 31.

**Article-11
Certificates of
Membership**

Section 1:

The Board of Directors shall provide for the issuance of certificates (membership cards) evidencing membership in the C.C.D.A. Such certificates entitles a member of C.C.D.A. to all rights and privileges of the C.C.D.A., but does not entitle a member to any pecuniary or financial profit of any kind.

Section 2:

Should a member resign, be suspended or expelled from the C.C.D.A., the certificate of the member shall become null and void.

Section 3:

All certificates evidencing membership of any class shall be numbered, bear the name of the holder, and signed by the President or appropriate Board member.

Section 4:

If any certificate shall become lost, mutilated or destroyed, a new certificate of membership may be issued upon such terms and conditions as the Board may determine.

Section 5:

A certificate of membership shall be issued only when a member shall have been admitted to membership and has paid any fee or dues that may be required.

**Article-12
Amendments,
Rules, &
Regulations**

Section 1:

These By-Laws may be amended by a majority of the total members of the Board.

Section 2:

Rules and regulations to implement the provisions of these By-Laws shall be devised for the purpose of fulfilling the purposes of this Association, of clarity, uniformity, and edification.

Section 3:

All amendments to the By-laws, changes to the rules and regulation, and supplementary provisions to these By-Laws shall be announced in the weekly result sheets or in a supplementary sheet and sent to all sponsors for posting.

**Article-13
Policy**

Section 1:

Policy changes, temporary rulings, and general information may be announced on the weekly result sheets or a supplementary sheet. These policies will be considered to be in force immediately. It is the responsibility of each sponsor to post these announcements and of each member to read these announcements.